

Public Safety Facility Building Committee



MEETING MINUTES

DATE: 7/29/2021

PLACE: Remote meeting via Zoom

MEMBERS PRESENT: Garrity, Healey, Kelly, MacAloney, Smallwood, Lauter, Jones, Murphy

GUESTS: Todd Costa and Sean Schmigle, Kaestle Boos Associates (KBA)
Mary Mahoney and Duclinh Hoang, Hill International (Hill)

The Chair called the duly noticed meeting to order at 7:00 pm.

Regular Members Robert Garrity, Chair, Paul Healey, Vice Chair, Joe Kelly, Bruce MacAloney, Donna Smallwood, and Talbert Lauter were in attendance. Non-voting members Police Chief David Jones and Fire Chief Steve Murphy were in attendance. Town consultants, Todd Costa and Sean Schmigle from Kaestle Boos Associates, and Mary Mahoney and Duclinh Hoang from Hill International were also in attendance.

The Chair noted, for the record, that the proceedings were being recorded and asked that others who may wish to record the meeting announce this in order to inform others in attendance of the meeting.

Approval of minutes

Robert Garrity made a motion to approve the July 8, 2021 meeting minutes. Talbert Lauter seconded. Motion carried unanimously.

Updates on Design

Mary Mahoney, Project Manager for Hill International, reported to the committee on design progress meetings conducted on July 22, 2021 and July 23, 2021 with the Fire Department and Police Department. During the design meetings, KBA reviewed floor plan adjustments to improve circulation, building efficiency and respond to functional input from each department at the previous July 8, 2021 meeting. Ms. Mahoney noted for the Police Department, evidence space was moved closer to detention providing some options for the lower level layout and moving some of those rooms around to optimize the spaces that don't require windows being at the Lincoln Street side of the building. Also, KBA presented two options for space layouts creating a center spine through the building to allow for better separation between the Police and Fire Departments.

Sean Schmigle, KBA, introduced Keith Mercy who will be the Project Architect for the project. Mr. Schmigle then presented updates to the floor plans and discussed the improvements. The evidence room was moved to the lower level, close proximity to the detention block. The patrol division was brought down to the lower level and the elevator was moved to a more centralized location. Women's and Men's locker room is now on the 1st floor. The number of detention blocks (13) has not changed. The Kennel/Wash room was added off the sally port access road and parking structure. Second Floor adjustments include a central wellness, elevator and IT. The Police Department detective suite was reconfigured. For the Fire apparatus side, there are still three bays, the administration spaces were brought down from the 3rd floor to 2nd floor and the bunks from 2nd floor to 3rd floor. The design team is looking to centrally locate the apparatus garage for a more direct access from the apparatus garage to the apparatus bay. The 3rd Floor contains the bunk, study, kitchen and living area for the

Fire Department. KBA noted the mezzanine allows for training and additional storage. KBA noted during the early stages of programming, the square footage was 58,500 sqft and the most recent design shows 52,000 sqft. KBA is continuing to look for reduction in square footage while creating efficiencies. Currently KBA is looking at options to move garage adjacent to the apparatus bay.

Police Chief Jones noted KBA addressed the majority of concerns from the previous design meeting.

General discussion ensued regarding schedule and next goals for the design team. It was noted the Schematic Design Phase will be completed middle of September 2021, Design Development will go into next year and there will be a cost estimate at the end of Schematic Design.

John Borger, Lafayette Avenue, on behalf of Hingham Net Zero recommends to the committee to direct KBA to submit at least one net zero design for the PSF building for the committee's consideration; should be asked to identify any incremental project costs entailed in Net Zero design features and compare designs using lifetime Cost-Benefit Analysis (CBA) including identifying upfront capital cost, annual bond debt service, and annual energy operating costs; non-net zero designs should all have paths and plans to retrofit in the future so that they can be brought into compliance with the "Commonwealth 2050 Roadmap Legislation" and anticipated 2022 stretch code retrofit costs should be included in the CBA to ensure an apples to apples comparison and fiscally responsible decisions.

Budget Report

Ms. Mahoney reports there was 1 invoice from Hill International for June 2021 for the amount of \$2,392.50. The invoice is for tracking Schematic Design, attending design meetings and taking and distributing minutes. KBA initially submitted invoice through June 2021 and seem high based on progress through June 30, 2021. KBA will rescind and submit invoice through July 2021.

Paul Healey made a motion to approve Hill July 2021 invoice in the amount of \$2,392.50. Motion was seconded by Talbert Lauter. Motion carried unanimously.

Next meeting

Thursday, August 19, 2021 at 7 P.M.

Bruce MacAloney motioned to adjourn the meeting, seconded by Joe Kelly.

The motion passed unanimously

The meeting adjourned at 8:12 pm.